

ASANSOL ENGINEERING COLLEGE



Vivekananda Sarani, Asansol,
West Bengal, 713305

HOSTEL RULES

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No Boarder shall remain absent from the hostel without permission from the Warden. They should simultaneously inform the Prefect/Assistant Prefect/Floor Monitors in writing regarding the absence. Students shall not leave the station without prior permission of the Wardens.

Every student shall stay in the accommodation allotted to him/her by authority. Any change of accommodation without the permission will not be allowed and may invite disciplinary action.

Every boarder shall hand over all materials / electrical fittings etc. in presence of hostel Superintendent when he/she finally leaves the hostel.

Each student shall use only electric connection already fitted to their rooms. Use of all unauthorized electric appliances such as Iron/immersion heaters or rod etc. is **STRICTLY PROHIBITED**.

Students should not write/paint anything on any wall/door/window/common room of the hostel premises.

Students are not allowed to remain absent from their hostels during the evening/night without the permission of the Warden.

No student shall bring or take intoxicants in the hostel or outside the campus or shall indulge in any other antisocial activities detrimental to the discipline of the institution.

Food cannot be served to boarders in their rooms except for valid reasons of illness. Any such service shall require prior permission from the Warden.

No extra person is permitted to stay in the room of any boarder under any circumstances.

Any students, whose name is removed from the rolls of the Institution, shall by that very fact, cease to have any right to occupy a room in the hostel and must vacate it. Accordingly, she/he shall not be allowed to take food from hostel.

The institute shall not remain responsible for act of student which leads to the disturbance of public peace and tranquillity as well as law & order in which they are involved especially outside the institution premises.

The room of any boarder can be inspected any time by Warden or by any member of the College authorized by the principal.

Students are not allowed to put up any notice or convene any meeting of any sort within the hostel premises except the meetings of Hostel Management Committee without the permission of the College authority.

RAGGING IN ANY FORM IS BANNED. Students involved or indulged in RAGGING are liable to be punished as per AICTE norms/Supreme Court verdict.

Students involved or indulged in any unlawful activities will not be allowed to sit for Campus Recruitments whatsoever along with other disciplinary action(s) as deem fit by the College Authority.

No parents/No visitors/non-hostelites are allowed inside the Hostel Premises without prior permission of the Warden.

All hostel boarders will have to always carry the hostel identity card and must produce the same on demand to the competent authority failing which they will be liable to disciplinary action.

During summer/winter vacation, if any boarder wants to stay at hostel, prior permission is required from the college authority.

Any losses or damages of electric appliances (Tube/Bulb/Fan) as well as Door, Casement, Glass, Basin, Tap, college furniture etc in hostel premises or common places will be borne by the student staying at that corridor/wing/floor are responsible to pay of that losses.

No student/boarder cannot post anything in the INTERNET which may be against the college. If any is found, then he/she may be expelled from the hostel permanently as well as seriously punished.

For any matter where the rules are not covered, the principal shall take appropriate decision as he/she deems fit.

Mess rule will be displayed separately after entering into the hostel & will be strictly followed.

Students are not allowed to keep any medicines in their rooms without prescription.

Student will not keep any valuables in rooms. If any valuable things are lost, only student himself will be responsible.

Every month Hostel TIME IN and TIME OUT will be notified on the Notice Board.

Hostelites must give daily attendance to the hostel super at 7p.m.

No student will be allowed to be in the hostel during his/her class hours without permission of either doctor, Head, Principal, Warden.

Students involved in theft case will be expelled from the hostel immediately.

However, the management may change / implement rules from time to time as per requirement to comply with AICTE norms and regulation and enforcement of discipline. Parents / Guardians need to visit campus atleast once in each Semester to discuss / see the progress of their wards.

75 percent attendance is mandatory for all hostelites to get admission in the next academic year.

If any hostel expelled students is found in the hostel heavy fine will be imposed.

Hostel seat will be provided from 1st year to 3rd year (except for girls).

Hostel Form fill up is mandatory every year.

Next year hostel allotment will be purely decided on the basis of marks, attendance, discipline.

College vehicle will be provided only at the time of emergency purpose with proper permission.

Hostel Fees: Hostel boarders should pay their seat rents in Two (02) instalments within the following months: a) August and February b) Late Fine: Rs. 500* per month.

Wi-Fi Timing in Hostel: a) Weekdays: a) 5:00 pm to 10 pm a b) Holidays: 10:00 a.m. to 10:00 p.m.

HOSTEL LEAVING: Any boarder who wants to leave the hostel permanently has to pay the seat rent of that whole academic year (August to July). Also, he/she need to take Hostel Clearance and Room Clearance form from website. The forms will be submitted to the College Accounts.

Any student suffering from infectious disease will not be allowed to stay in hostel till he/she produces a certificate of medical fitness from a physician.