

# ASANSOL ENGINEERING COLLEGE

## CENTRAL LIBRARY

### -: Services Available :-

- **Circulation Service:** Text books are issued from circulation section to all members. Students can issue maximum 3 books from the circulation section for a period of 30 days. User can renew books if the same books are not claimed by any other user.
- **Book Bank:** Central Library maintains a book bank. Students can borrow maximum 3 books from the book bank for a period of one semester.
- **Reference Service:** Central Library maintains a separate reference section consisting of a large no. of reference books. It maintains a collection of reference books consisting of encyclopaedias, dictionaries, handbooks and CDs, DVDs. Readers can use those books in the library reading room which is a place of peace and silence with a seat capacity of 156.
- **Digital Library:** The Central Library is one of the richest technical libraries in the state with a modern digital library. It has a large number of electronic resources e.g. e-books, e-journals etc.

- **Online Catalogue (OPAC) :** Central Library offers computerized catalogue search services through OPAC (Online Public Access Catalogue). Bibliographic details of more than 66000 books are available through this interface.
  
- **Photocopying Service:** Central Library provides photocopying service to all users.
  
- **User Awareness Programme:** Central library organises user awareness program every year mainly for the 1<sup>st</sup> year students. The library takes an active part in the induction programme organised by the institute. Students are taken around the library to familiarize them with various resources and services available for them. As a member of National Digital Library of India ( NDLI ) and NDLI Club, central library organises various events like awareness programme, webinars, quiz competition, debate etc through NDLI Club platform for the benefit of the users.

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