

**ASANSOL ENGINEERING COLLEGE**  
**Vivekananda Sarani, Kanyapur, Asansol – 5**

**IQAC**

Ref No: AEC/IQAC/Feb 21/01

Date: 15/02/2021

**NOTICE**

All the members of IQAC are cordially invited to the IQAC meeting – at 12 pm on 01/03/2021 through a Zoom link.

**Agenda:**

1. Introductory and Opening of the meeting
2. To consider the proceedings of the last meeting held on 19<sup>th</sup> December 2020
3. To discuss on the various action taken reports
4. To review the requirements of facilities
5. To discuss about the Extra Curricular, Social Services, Extension, and Student Club activities
6. To Review the MoU and activities
7. Any other matter with permission of chairman

**Note: Link for the meeting-**

Asansol Engineering College is inviting you to a scheduled Zoom meeting.

Topic: IQAC Meeting


Time: March 01, 2021 12:00 PM India

Join Zoom Meeting

<https://us05web.zoom.us/j/81783651189?pwd=QitCWS8veHBUCVpqU1FMMEswSWtZdz09>

Meeting ID: 817 8365 1189

Passcode: 010321

  
15/2/21

**Dr. S. Haldar**

**Coordinator, IQAC**

**Coordinator, IQAC**

**Asansol Engineering College**

**Asansol - 713305**





# ASANSOL ENGINEERING COLLEGE

Vivekananda Sarani, Kanyapur, Asansol – 5

## IQAC

### ATTENDANCE SHEET

*For Internal Quality Assurance Cell*

*Venue – Conference Room, AEC on 01.03.2021 at 12 p.m. onwards*

SN	Name	Designation	Role	Signature*
1	Prof. (Dr.) Partha Pratim Bhattacharya	Principal	Chairperson	Present
2	Dr. Debashis Sarkar	HoD, ME	Member (Teacher representative)	Present
3	Dr. Monish Chatterjee	HoD, CSE	Member (Teacher representative)	Present
4	Mr. Sambit Sundar Mondal	HoD, ECE	Member (Teacher representative)	Present
5	Dr. Rudra Pratap Singh	Asso. Prof., EE	Member (Teacher representative)	Present
6	Mr. Amit Kumar Rai	Asst. Prof., ECE	Member (Teacher representative)	Present
7	Mr. Robin Kumar Agarwal	Asst. Prof. BS & HU	Member (Teacher representative)	Present
8	Mr. Taranjit Singh	MD	Member (Management)	Present
9	Dr. Gourisankar Panda	Registrar	Member (Administration)	Present
10	Mrs. Debika Chatterjee	TPO	Member (Administration)	Present
11	Mr. Tarunava Ghosh	Accountant	Member (Administration)	Present
12	Dr. Sudip Banerjee	Doctor, HLG Hospital	Member (Society)	Present
13	Mr. Ronit Banerjee		Member (Student)	Present
14	Mr. Kunal Mukherjee	Manager, Gainwell	Member (Alumni)	Present
15	Mr. Partha Sarkar	East. Region AIP Head, TCS	Member (Employer)	Present
16	Mr. Saiket Chatterjee		Member (Parent)	Present
17	Dr. S. Halder	HOD, BS & HU	Coordinator	Present

**\*The meeting was held online through Zoom Link hence the IQAC Coordinator certified the attendance of the committee members.**

*S. Halder*  
1/3/21

**Coordinator, IQAC**  
**Asansol Engineering College**  
**Asansol - 713305**



# ASANSOL ENGINEERING COLLEGE

AICTE Approved, MAKAUT Affiliated; UGC (2f) Recognised  
Kanyapur, Vivekananda Sarani, Asansol  
Pashchim Bardhaman, WB, PIN - 713 305

Ref. No.: AEC/IQAC/Mar – 21/1

## Minutes

### **IQAC**

*Date: 1<sup>st</sup> March 2021 (12 PM onwards)*

*Venue: Zoom Meet*

*Notice of Meeting: Circulated the link of the meeting among members through mail on 15<sup>th</sup> February 2021 by IQAC Coordinator*

### **Members Present**

Prof. (Dr.) P. P. Bhattacharya	Principal, AEC	Chairperson
Dr. D. Sarkar	HoD, ME	Member (Teacher representative)
Dr. M. Chatterjee	HoD, CSE	Member (Teacher representative)
Mr. S. S. Mondal	HoD, ECE	Member (Teacher representative)
Dr. R. P. Singh	Asso. Prof. EE	Member (Teacher representative)
Mr. A. K. Rai	Asst. Prof., ECE	Member (Teacher representative)
Mr. R. K. Agarwal	Asst. Prof., BS&HU	Member (Teacher representative)
Mr. T. Singh	MD	Member (Management)
Dr. G. S. Panda	Registrar	Member (Administration)
Mrs. D. Chatterjee	TPO	Member (Administration)
Mr. T. Ghosh	Accountant	Member (Administration)
Dr. S. Banerjee	MD, HLG Hospital	Member (Society)
Mr. R. Banerjee		Member (Student)
Mr. K. Mukherjee	Manager, Gainwell	Member (Alumni)
Mr. P. Sarkar	E. Region AIP Head, TCS	Member (Stake Holder)
Mr. S. Chatterjee		Member (Parent)
Dr. S. Haldar	HOD (BS & HU)	Co-ordinator

### **Agenda 1) Introductory and Opening of the meeting:**

Resolution 1.a) The Chairperson called the meeting in order.

1.b) The Chairperson appraised the presence of all the members of the house.



**Agenda 2) To approve the proceedings of the last meeting of IQAC:**

Resolution 2) IQAC considered the proceedings of the last meeting of the IQAC held on 19<sup>th</sup> Dec 2020 through Zoom Link, copy of the proceedings had been circulated to all members (*Annexure 1*). IQAC confirms the minutes.

**Agenda 3) To discuss the action taken reports of the last meeting of IQAC:**

Resolution 3) Action taken report on the suggestion made in the earlier meeting held on 19.12.20 was presented and committee approved the report.

Item No.	Agenda	Resolution	Action Taken
1	To review the R & D activity for the year 2019-20	R&D Committee were asked to take more initiatives so that number of publications, patent and faculty enrolment in PhD can be increased. It was suggested to work on Patent filling by the faculty members and hence R&D committee were advised to take more initiative in this regard. An ATR is expected in this regard in the next meeting.	The committee has submitted the different initiatives taken in this regard. IQAC shown its satisfaction on it.
2	To discuss the progress of work done under NIRF or any other ranking agencies	The committee shown satisfaction on the activities of NIRF team. An ATR showing filled format of NIRF was asked to submit in the next meeting.	Filled form of NIRF were observed with satisfaction.

**Agenda 4) To review the requirements of facilities:**

Resolution 4) Following actions were strictly recommended by IQAC:

- i) To conduct a Mass Vaccination Drive (for Covid 19) for the students, alumni, faculty and staff members and locals

ATR is asked to submit in this regard in the next meeting.

**Agenda 5) To discuss about the Extra Curricular, Social Services, Extension, and Student Club activities:**

Resolution 5) Reports for activities done by the different committee were observed (*Annexure 2*). The IQAC suggested the different committee members to continue with the execution of different activities in online mode.



**Agenda 6) To Review the MoU and activities:**

Resolution 6) All the MoU done with different purpose is effectively operational. IQAC suggested to increase the number of MoU with academic institutions also. (Annexure 3)

Chairperson gave special thanks regarding activity of the students and overall progress of the college even in the ongoing pandemic situation. As there were no other points for discussion, the meeting was adjourned with vote of thanks.



**Chairperson**

