

# ASANSOL ENGINEERING COLLEGE

Vivekananda Sarani, Kanyapur, Asansol – 5

## IQAC

Ref No: AEC/IQAC/June 22/01

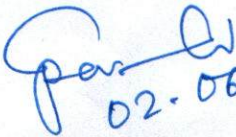
Date: 02/06/2022

## NOTICE

All the members of IQAC are cordially invited to the IQAC meeting – at 12 pm on 18/06/2022 in Conference Room, AEC

### Agenda:

1. Introductory and Opening of the meeting
2. To consider the proceedings of the last meeting held on 21<sup>st</sup> March 2022
3. To discuss on the various action taken reports
4. To analyse the feedback for facilities
5. To analyse the feedback from different stakeholder for Course Curriculum
6. To discuss about the proposals of Conference/FDP/Seminar/Workshop organised by the departments/institute for the forthcoming academic year
7. To analyse the performance of all Statutory and Non-Statutory Committee
8. To analyse the best practice developed by the institute
9. To discuss about NAAC Accreditation
10. Any other matter with permission of chairman

  
02.06.22

**Dr. G. S. Panda**  
**Coordinator, IQAC**  
**Coordinator, IQAC**  
**Asansol Engineering College**  
**Asansol - 713305**



# ASANSOL ENGINEERING COLLEGE

Vivekananda Sarani, Kanyapur, Asansol – 5

## IQAC

### ATTENDANCE SHEET

*For Internal Quality Assurance Cell*

*Venue – Conference Room, AEC on 18.06.2022 at 12 p.m. onwards*

SN	Name	Designation	Role	Signature
1	Prof. (Dr.) Partha Pratim Bhattacharya	Principal	Chairperson	M
2	Dr. Debashis Sarkar	HoD, ME	Member (Teacher representative)	D. Sarkar 18/06/2022
3	Dr. Debasis Chakraborty	HoD, CSE	Member (Teacher representative)	Debasis Chakraborty 18/06/22
4	Dr. Rudra Pratap Singh	Asso. Prof., EE	Member (Teacher representative)	R.P. Singh 18/06/22
5	Mr. Sambit Sundar Mondal	Asst. Prof., ECE	Member (Teacher representative)	S. Mondal 18.6.2022
6	Mr. Amit Kumar Rai	Asst. Prof., ECE	Member (Teacher representative)	A. Rai 18/6/22
7	Mr. Robin Kumar Agarwal	Asst. Prof. BS & HU	Member (Teacher representative)	R. Agarwal 18/06/22
8	Mr. Taranjit Singh	MD	Member (Management)	Taranjit Singh
9	Dr. S. Halder	Registrar	Member (Administration)	S. Halder 18/6/22
10	Mrs. Debika Chatterjee	TPO	Member (Administration)	Debika Chatterjee
11	Mr. Tarunava Ghosh	Accountant	Member (Administration)	Tarunava Ghosh 18/06/2022

12	Dr. Sudip Banerjee	Doctor, HLG Hospital	Member (Society)	<i>Sudip Banerjee</i>
13	Ms. Rubina Das		Member (Student)	<i>Rubina Das</i> 18/06/22
14	Mr. Kunal Mukherjee	Manager, Gainwell	Member (Alumni)	A
15	Mr. Partha Sarkar	East. Region AIP Head, TCS	Member (Employer)	<i>P Sarkar</i>
16	Mr. Subhas Chandra Mitra		Member (Parent)	<i>Subhaschandra Mitra</i> 18/06/22
17	Dr. Gourisankar Panda	Professor, BS & HU	Coordinator	<i>Gan S</i> 18/06/22



# ASANSOL ENGINEERING COLLEGE

AICTE Approved & MAKAUT Affiliated; UGC (2f) Recognised  
Kanyapur, Vivekananda Sarani, Asansol  
Pashchim Bardhaman, WB, PIN - 713 305

Ref. No.: AEC/IQAC/June – 22/2

## Minutes

### **IQAC**

*Date: 18<sup>th</sup> June 2022 (12 PM onwards)*

*Venue: Conference, AEC*

*Notice of Meeting: Circulated among members on 2<sup>nd</sup> June 2022 by IQAC – Coordinator*

### **Members Present**

Prof. (Dr.) P. P. Bhattacharya	Principal, AEC	Chairperson
Dr. D. Sarkar	HoD, ME	Member (Teacher representative)
Dr. D. Chakraborty	HoD, CSE	Member (Teacher representative)
Dr. R. P. Singh	Asso. Prof. EE	Member (Teacher representative)
Mr. S. S. Mondal	Asst. Prof. ECE	Member (Teacher representative)
Mr. A. K. Rai	Asst. Prof., ECE	Member (Teacher representative)
Mr. R. K. Agarwal	Asst. Prof., BS&HU	Member (Teacher representative)
Mr. T. Singh	MD	Member (Management)
Dr. S. Halder	Registrar	Member (Administration)
Mrs. D. Chatterjee	TPO	Member (Administration)
Mr. T. Ghosh	Accountant	Member (Administration)
Dr. S. Banerjee	MD, HLG Hospital	Member (Society)
Mr. R. Banerjee		Member (Student)
Mr. P. Sarkar	E. Region AIP Head, TCS	Member (Stake Holder)
Mr. S. Chatterjee		Member (Parent)
Dr. G. S. Panda	Professor (BS & HU)	Co-ordinator

### **Members Absent**

Mr. K. Mukherjee	Manager, Gainwell	Member (Alumni)
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**Agenda 1) Introductory and Opening of the meeting:**

Resolution 1.a) The Chairperson called the meeting in order.

1.b) The Chairperson appraised the presence of all the members of the house.

**Agenda 2) To approve the proceedings of the last meeting:**

Resolution 2) IQAC considered the proceedings of the last meeting of the IQAC held on 21<sup>st</sup> March 2022 at Conference Room, AEC, copy of the proceedings had been circulated to all members (*Annexure 1*). IQAC confirms the minutes.

**Agenda 3) To discuss on the various action taken reports:**

Resolution 3) Action taken report on the suggestion made in the earlier meeting held on 21.03.2022 was presented and committee approved the report.

Item No	Agenda	Resolution	Action Taken
1	To review the requirements of facilities	Requirements related to facilities are compiled and analysed. ATR is asked to submit in this regard in the next meeting.	All the necessary actions were in continuation. IQAC shown its satisfaction.
2	To discuss the progress of work done for NBA Accreditation process of the three department CSE, ECE and ME	IQAC has asked to submit the final ATR after the visit of NBA team in the next meeting.	A successful visit by NBA team were reported. All the three departments have faced the team with quite satisfaction. IQAC has shown satisfaction on the collective efforts made.  All the three departments were awarded with NBA accreditation status ( <i>Annexure 2</i> ). IQAC express its gratitude towards the success of the event.

**Agenda 4) To analyse the feedback for facilities:**

Resolution 4) The committee reviewed the feedback on facilities (*Annexure 3*).

IQAC shown its satisfaction on it. IQAC has asked the respective committee to take care the issues identified related to the facilities and accordingly take necessary actions. ATR is required to submit in the next IQAC meet.

**Agenda 5) To analyse the feedback from different stakeholder for Course Curriculum:**

Resolution 5) Feedback analysis reports were submitted. The committee observed the reports and shown its satisfaction. (*Annexure 4*)

List of VAC and MOOCs basket for 2021-22 session were submitted through DAC where IQAC shown its satisfaction. (*Annexure 5*)

**Agenda 5) To discuss about the proposals of Conference/FDP/Seminar/Workshop organised by the departments/institute for the forthcoming academic year:**

Resolution 5) From DAC, different proposals were arrived in this category which is annexed (*Annexure 6*). IQAC approved all the proposals for academic year 2022-23, submitted by the departments. IQAC asked R&D Committee to incorporate the reports of all the approved proposals in their ATR for submission.

**Agenda 6) To analyse the performance of all Statutory and Non-Statutory Committee:**

Resolution 6) Reports submitted by all Statutory and Non-Statutory Committee is annexed (*Annexure 7*). The IQAC appraised the activities done by the respective committee. It was suggested to the all the committees to continue with the execution of different activities in online mode.

**Agenda 7) To analyse the best practice developed by the institute:**

Resolution 7) IQAC observed the year on initiatives for the development of both the best practices (*Annexure 8*). The committee shown its satisfaction. IQAC asked to incorporate more activities in this regard.

**Agenda 8) To discuss about NAAC Accreditation**

Resolution 8) IQAC has discussed on the agenda and concluded that the institution should go for NAAC accreditation process. A committee in this regard was formed who will report about the possibilities and guidelines for the same in the next meeting.

Chairperson gave special thanks regarding activity of the students and overall progress of the college even in the ongoing pandemic situation. As there were no other points for discussion, the meeting was adjourned with vote of thanks.

  
Chairperson

